

# Parent Group Agenda – Thursday, September 7th 2023

from 8:30am – 10:00am

1. Introductions; Motion to approve the minutes;
2. Introduce Attendee
3. Treasurer Update- lunch # are down due to lower enrollment -will eval lunch options-parking spots did well, signs will be picked up today and put up

## Old Business

1. Back to school night recap - Notes for next year?-went well, Jackie contacted all that signed up to volunteer
  - a. Charles and Cecilia - THANK YOU-table went great, nice having the spirit wear rep there
  - b. All who inquired about helping were emailed an invitation to attend this meeting.
  - c. Flyers/handouts/magnets - feedback-Everyone loves the magnets! Easy to use

## Ongoing Business

1. Spirit Wear - Jackie-closes Friday, new company, been great to work with and created great options-may extend date-will do theme weeks again this year
2. Lunches - Breaking Bread, Cane's, Jimmy John's, Pizza-numbers are low, will have to decide if we can keep all options-do we do a survey to see what the community needs are to see if we can boost numbers? Jillian Austin (T) will create surveys to see what we get back and make decisions-next orders are due Nov 1st. Decision made the week of Oct 20th-survey info needed by 10/4. Suggestion to send out order forms before school starts to see if we get more participation and poss start del earlier. Poss booth at back to school night to push for food orders and encourage sign ups. Add a flyer for back to school night, set up by ice cream? Staggered due dates? That hurting us? One deadline for all fall options, Fall mall?
3. New PG Website - anything else we should add?-Good feedback, all PG info easy to access
4. Refuel for School - Need's Chairperson - 1 hour per month- need a volunteer to set up opportunities-Tiffany will do it, already has been working on it and has some great ideas, Rachel suggested a sensory skate(Extreme wheels), will try to find dates that other schools have in session to capitalize on dates. Activities and restaurants-can give list of places we've uses, 3:30 start time to coordinate with dismissal, gave some ideas
5. Assemblies - New Chairperson - Khushbu Barot - Myra's mom (LE)
6. Flyers - any takers?-Need volunteer to make flyers as needed
7. Scholastic and Illertati-Do we cont w/scholastic? Book fair will be in the spring the week of conferences-need chairperson- \$3,500 min. Need to check if we have scholastic points and spend them-auction basket for Fall Fest? Kelly and/or Emily will investigate-Need Chairperson for book fair, easy set up, need volunteers to help run it. Will start sharing info on Illerati and book subscriptions

## New Business

1. Richardson's Farm - Jackie-September 23, early start 3pm for toddler-will add to Cheddar up to start selling tix, will get prices, teachers will be covered by PG(code to staff), Need to get flyer out tomorrow in take home folder. Jackie will get flyer to Renee. Maybe have students make up flyers-rotate classes, ask teachers if possible.
  - a. Earlier Start-3pm start-Need volunteers to man table, hour shifts, will accept cash/credit at door w/square if needed but not encouraged. Need a sign up genius for volunteers. Emily will make
2. Mums - Kelly-Need flyer ASAP, active on PG website
3. FallFest – Help Wanted!-11:30-2pm
  - a. FallFest Coordinator- October 21st-need to see what we have left as decor-Will set up tables to eat outside the community room, Rachel mentioned doing a snow gear/clothes exchange at Fall Fest-Rachel will run it.
  - b. RC Juggle (Face Painting and Balloons) – Emily has contacted them and waiting to hear back
  - c. Photo Op-Hay bails, check decor
  - d. Play Areas-Bubble machine(ED) will look into bubble solution, cotton candy and popcorn machine, Fire dept?(Emily), Trunk or treat, Gaga Ball pit(stuff there, can be set up?) MS job? Whenever they can do it?,
  - e. Crafts-Bird feeder(decided not to use this year),pumpkin decorating, make a spider web?, leaf rubbing
  - f. Pumpkins-Kelly and Emily will check Pakyt's-80?
  - g. Classroom Basket Raffle-Each classroom will create a theme basket with donations from families to be auctioned off. Jess will coordinate room parents on baskets
  - h. Games-Gaga Ball pit, Jenga, Maybe rent games at ED's,
  - i. Beverages and Snacks – Cotton Candy, Lisa has an industrial cotton candy machine- we can use it and they will run it w/flavors available. Need to get sticks for cotton candy, Lisa will send us the info so PG can purchase.Popcorn, Food trucks?? Brets dad has a Commercial smoker as an option maybe?Pulled pork, brats and all beef hot dogs. Will see options and cost. Will check all up to date on food safety. Pizza,/gluten free(veggie option) popcorn,cotton candy, apple cider donuts
4. Holiday Mall - Help Wanted!-Kelly will run it
  - a. Holiday Mall Coordinator
  - b. ButterBraid,Emily asked if we can do butter braids and cookie dough, oranges,
  - c. Poinsettias – Kelly-want a greenery option, Emily has been working on it
  - d. Chocolate (Riverside?) - Cecilia?
  - e. Art to Remember -

## Adjournment